

Notes for Get-it-Done Guy episode of Feb 12, 2008

- want to cover learning, recall, action ← Normal note.

* whole brain increases learning ← Important fact gets a *

- facts
- reasoning ("why" / "because")
- relate to what you know

Here's a TO DO!

□ talk to Grammar Girl - should this be multiple episodes? ←

Recall best when one visual image -- write small!

More normal notes

Action notes

- TO DOs
 - ⇒ Issues
 - * Facts
- } symbols

Scribe should capture decisions & reasons. (If not, you do it)

⇒ mind maps - Tony Buzan, need his website ← An issue that will require research or further action.

□ scan in sample
□ record by Saturday (w/ intern?) ← Two more TO DOs